



CHARGING POLICY

Reviewed on:	June 2025
Reviewed:	Annually
Staff Responsibility:	Business Manager Headteacher Governing Board – Finance and Future Growth Committee

Introduction

All education during school hours is free, with the exception of group music tuition outside the National Curriculum (should it be offered). We do not charge for any activity undertaken as part of the National Curriculum.

School Trips and Visits

When organising school visits or workshop activities which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the activity. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel the activity.

If a parent wishes their child to take part in a school visit or event, but is unwilling or unable to make a voluntary contribution, the child is still allowed to participate fully in the visit or activity as long as parental consent has been given.

Music Tuition

All children study music as part of the National Curriculum. We do not charge for this. There is a charge for individual or group music tuition if this is not part of the National Curriculum. This charge is paid directly to the provider of the peripatetic music service. We give parents information about additional music tuition at the start of each academic year.

Activities Outside the School Day

Where activities take place outside school session time, charges are levied where appropriate. The hourly cost for activities hosted by the school is £3.50. Charges for sessions provided on behalf of the school by external P.E. coaches is charged at £5 per hour.

Before and After School Care is run by Premier Education. For further information visit:

www.premier-education.com.

Pupil Premium Funding

Pupil Premium children can choose to pay for school visits and are encouraged to take up a school based extracurricular activity, for which they may not be ~~are not~~ charged.

Children who have been identified as being Pupil Premium in Nursery may be offered 30 hours for extenuating circumstances. This will be considered on a case by case basis by the Headteacher.

Damages and Losses

Parents may be required to meet the cost of breakages, damages and losses where this is a result of their child's wilful damage, neglect or loss of school property (including damage to premises, furniture, equipment, books or materials). The full and reasonable cost of any replacement/repair (or such a lower cost as the Headteacher may decide in their absolute discretion) may be charged.

Nursery Additional Hours

Nursery parents can apply for extra hours in Nursery (over and above their 15 funded hours) in accordance with the Nursery Policy.

Lettings

The school makes its facilities available to outside users. The scale of charges will be determined annually by the Finance and Future Growth Committee (see Appendix 1) and lettings are agreed in conjunction with Russell Street School Conditions of Hire.

Appendix 1

Details of Hire Charges

Charges are made for a minimum of one hour and will be assessed to the nearest half hour. Hire of school premises must cease before 24:00. Please refer to the School for further details (office@russell-street-school.co.uk)

	Weekday (between 3pm and 6pm) For extra-curricular classes directly after school and for the benefit of Russell Street School children.	Weekday (after 6pm)	Saturday and Sunday
School Hall	£10 per hour	£15 per hour	£15 per hour
WAC building	N/A	N/A	£15 per hour
Activation of the security alarm leading to a call out		£25	£25

Rates are subject to regular review. Community users and charities may be eligible for a reduced rate. Please contact the school for further information.

All prospective hirers are required to :

- Accept the Russell Street School Conditions of Hire (available upon request)
- Hold appropriate levels of insurance